|  |  |
| --- | --- |
| Workplace Giving Month Calendar | June 2022 |
| \*To prepare team members for events and activities, aim to start communicating Workplace Giving Month plans in the last week of May. This calendar is an example of how to outline to staff what to expect.\* |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|  |  | 1 | 2 | 3 | 4 | 5 |
|  |  | **Launch WPG Month**  - Email, how to get involved + Leadership support  - Social Media |  |  |  |  |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| **Morning Tea**  - Follow up email  - Social Media Posts. |  |  |  | **Movie Screening Night**  - Simultaneously host and stream a movie via Zoom  - Share a charity partner’s video |  |  |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
|  |  |  | **Charity Presentation**  - Email about the impact workplace giving has on your charity partners; can also distribute collateral |  |  |  |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
|  |  | **KitKat Break**  - Email staff to take a break, and review their workplace giving  - On-site employees can gather in the cafeteria |  |  |  |  |
| 27 | 28 | 29 | 30 |  |  |  |
|  |  |  | **Celebrate**  - Celebrate the impact you’ve had on your charities  - Social media  - Charity feedback |  |  |  |