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| Workplace Giving Month Calendar | June 2020 |
| \*To prepare team members for events and activities, aim to start communicating Workplace Giving Month plans in the last week of May. This calendar is an example of how to outline to staff what to expect.\* |  |

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| --- | --- | --- | --- | --- | --- | --- |
| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| **Launch WPG Month**  - Email, how to get involved + Leadership support  - Social Media |  |  | **Virtual Morning Tea**  - Follow up email  - Social Media Posts. |  |  |  |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
|  |  | **Charity Presentation**  -Email about the impact workplace giving has on your charity partners |  |  |  |  |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
|  |  |  |  | **Virtual Movie Screening Night**  -Stream a movie via Zoom  -Share a charity partner’s video |  |  |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
|  | **Virtual KitKat Break**  -Email staff to take a break, and review their workplace giving |  |  |  |  |  |
| 29 | 30 |  |  |  |  |  |
| **Celebrate**  - Celebrate the impact you’ve had on your charities  - Social media |  |  |  |  |  |  |